



The Math & Science Exploratory School

Middle School 447
345 Dean Street, Brooklyn, New York 11217
Telephone: (718) 330-9326/9328
Fax (718) 330-0944

October 10, 2013

Dear 8th Grade Families,

Each student's individualized high school application has been distributed in school. If any information needs to be updated or corrected, please write a letter indicating what changes need to be made. **If the home address, telephone number or parent name listed on the application is not accurate, you must submit documentation to Ms. Joan Vreeland in the main office to verify the correct/new address.** Students do not require a new application as long as all changes are made through the main office.

Please be aware that the attendance information on the 2013-2014 High School Application was mislabeled by the DOE such that that the number of days a student was absent was labeled "lateness" and the number of days late was labeled "absent." The "lateness" and "absent" data is correct in SEMS, and screened/audition schools will see the correct information when reviewing applicants.

Applications are due back no later than Monday, November 25th. **However, we encourage families to submit their applications once they are completed.** This will give us the time to reach out to families if there are any discrepancies. Students may turn in applications to their advisory teachers or to my attention directly in the main office. Please be aware that all applications require a parent and student's signature.

Sincerely,

Star Corvinelli
Guidance Counselor

(Continued on back)

Important Tips For Filling Out Your High School Application

1. List the choices in order of your preference.
2. **Do not list any schools that you will not accept if matched. ***
3. Do **not** put any of the specialized high schools on your list of 12.
4. Visit and/or research any schools that you put on your list.
5. All **Non-Specialized** High School Programs have a designated ***Program Code*** and ***Program Name*** that must be listed on the application in the appropriate columns. All program codes and program names can be found in the NYC Public High School Directory. Applications will not be accepted unless programs and codes are listed.
6. All applications must be signed by the student and parent.
7. **Keep a copy of your application for your records.**